

# IVYCHURCH VILLAGE HALL AND GREEN AND PLAY AREA RISK ASSESSMENT

HAZARDS IDENTIFIED	PERSONS AT RISK	SEVERITY	LIKELIHOOD	OVERALL RISK RATING	CONTROL MEASURES	DONE
Fire	<ul style="list-style-type: none"> <li>Hall users;</li> <li>Persons maintaining or cleaning the hall;</li> </ul>	3	3	6	<ul style="list-style-type: none"> <li>Provide Fire extinguishers and maintain annually.</li> <li>Provide a fire blanket in the kitchen</li> <li>Ensure Fire Exits are marked</li> <li>Provide Emergency lighting</li> <li>Ensure Fire exits are not blocked</li> <li>PAT test electrical equipment as appropriate</li> <li>Do not allow children to use the kitchen</li> <li>Ensure hirers do not use naked flames</li> </ul>	
Injury	<ul style="list-style-type: none"> <li>Hall users;</li> <li>Persons maintaining or cleaning the hall;</li> </ul>	3	3	6	<ul style="list-style-type: none"> <li>Ensure no loose rugs / worn doormats</li> <li>Ensure no trailing cables</li> <li>Ensure cleaning products stored in a locked cupboard</li> <li>PAT test electrical equipment as appropriate</li> <li>Do not allow children to use the kitchen</li> <li>Stage – put tape along front step of stage</li> </ul>	
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> <li>Hall users;</li> <li>Persons maintaining or cleaning the hall;</li> </ul>	3	3	6	<ul style="list-style-type: none"> <li>Deep clean</li> <li>Approve purpose of booking to ensure it is a permissible activity.</li> <li>Signs:                             <ul style="list-style-type: none"> <li>* Hand Hygiene reminder;</li> <li>* Social Distancing reminder;</li> </ul> </li> </ul>	

					<ul style="list-style-type: none"> <li>• Amend Hall conditions of hire to include a statement advising hirers must comply with relevant government advice.</li> <li>• Hirers to provide their own sanitiser materials (hand gel and wipes) as necessary.</li> <li>• Hirers to sanitise any touched surfaces before and after each use, for example door handles, light switches and other touched surfaces etc.</li> </ul>	
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> <li>• Village Green and play area users</li> <li>• Persons maintaining or cleaning the Village Green and play area.</li> </ul>	3	3	6	<ul style="list-style-type: none"> <li>• Display advice notice for users.</li> </ul>	
Injury	<ul style="list-style-type: none"> <li>• Village Green and play area users</li> <li>• Persons maintaining or cleaning the Village Green and play area.</li> </ul>	3	3	6	<ul style="list-style-type: none"> <li>• Remove any hazardous rubbish (eg glass bottles) from play area and green</li> <li>• Separate any car-parking on the village green from play &amp; football area</li> <li>• Ensure Play area is annually inspected and all recommendations considered.</li> <li>• Ensure access to the road and car park by children is limited.</li> </ul>	

**When evaluating the risk rating for each hazard identified: assign a value to both the HAZARD and the RISK. These two values are added together to give the overall risk level rating for a given hazard.**

<b>Hazard (Severity)</b>	<b>Value</b>	<b>Risk (Likelihood)</b>
<b>LOW</b>	<b>1</b>	<b>UNLIKELY</b>
<b>MEDIUM</b>	<b>2</b>	<b>POSSIBLE</b>
<b>HIGH</b>	<b>3</b>	<b>PROBABLE</b>

- Low Risk** – total score 2 : risk can be acceptable.
- Medium Risk** – total score 3-4 : acceptable with adequate control measures in place.
- High Risk** – total score 5-6 : action must be prioritised and timetabled to reduce risk to an acceptable level.

# IVYCHURCH VILLAGE HALL AND GREEN AND PLAY AREA RISK ASSESSMENT

**SUBJECT:** Re-opening of VILLAGE HALL following Lockdown closure

**ASSESSORS:** Ivychurch Parish Council and associates

**LOCATION:** Ivychurch Village Hall

**DATE:** .....

**DESCRIPTION:** Following the easing of Lockdown rules, community facilities may re-open after giving consideration how this may be achieved safely.

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**RISKS ASSESSED BY:**

**Name:** .....

**Name:** .....

**Name:** .....

**Name:** .....

**ASSESSMENT DATE:** .....